

Cost of Form -200/-



TENDER DOCUMENT

Name of Work:- **TENDER FOR SUPPLY AND REFILLING OF DIFFERENT TYPES OF FIRE EXTINGUISHER UNITS, F.A.A. MEDICAL COLLEGE & HOSPITAL, BARPETA, PIN NO.:- 781301, ASSAM.**

Financial Year :- **2018-19**

Serial No. of Tender :-

Name of the party in whose favour
the tender from has been issued :-

Bauman

Seal & Sign. of the Officer
Principal-cum-Chief Superintendent
F.A.A. Medical College & Hospital
Barpeta, Assam:

TENDER FOR SUPPLY AND REFILLING OF DIFFERENT TYPES OF FIRE EXTINGUISHER UNITS.

Sealed Tenders in the prescribed format are invited by Fakhruddin Ali Ahmed Medical College & Hospital, Barpeta (FAAMCH, Barpeta) for “**supply and refiling of fire extinguishers along with other allied works**” as per terms and conditions given below:

Terms and Conditions.

1. The TENDER DOCUMENTS may be downloaded from the college website (www.faamcassam.co.in) and completed in all respect (filled the respective columns / rows , sealed, signed on all pages with date) and submitted to the Principal-cum-Chief Superintendent, FAAMCH, Barpeta on all working days latest by **07-01-2019** till 2.00 PM along with a non refundable tender cost of Rs.200/- (Rupees two thousand) only from the undersigned office . Details/ supporting document wherever applicable if attached with the tender should be authenticated by the Tenderer / Bidder. No over writing unless authenticated with signature of the Tenderer / Bidder shall be accepted. Incomplete Bid / Tender shall be rejected.
2. The technical bids will be opened on date **07-01-2019** at 3.00 PM in the conference hall at college building in presence of Bidders / Tenderers who wishes to attend. No separate intimation / communication will be sent in this regard.
3. In the event of due date of submission and or opening of tender being a closed holiday or declared holiday for the College the due date for the opening of the Bids will be the following working day at the time and venue mentioned at (2) above.

Office Seal

(Signature of the Contractor / Bidder)

Date

Name:

4. The Tenderers / Bidders are required to provide a total installation solution to this College which will include the following :
 - a) Supply, installation and commissioning of fire extinguishers.
 - b) All conducting, wiring and associated ducting.
 - c) Appropriate awareness training should be provided to the assigned personnel of the college from time to time or as and when required by the college authority.
 - d) Any other services that may be required for the systems to be installed and integrated with the rest of college hospital and hostel infrastructure with regard to the fire fighting system. For the above mentioned purpose, the tenderer / bidder should visit College premises to obtain any or required information.
 - e) The successful bidder upon receipt of work order needs to make a periodic visit to the College Campus in order to make the fire extinguisher units in proper working condition.
5. The Tenderer / Bidder will be required to submit the Technical and Financial bids in two different sealed covers. Sequential page numbering should be marked on all the pages of the bid submitted (including supporting documents). The sealed envelopes containing the technical/ infrastructure bid and financial bid should be duly **Superscribed** as '**Technical Bid**' and '**Financial Bid**' respectively for easy identification. The **Call deposit / FDR** pertaining to **EMD** amount should be submitted with the **Technical Bid**. Both the envelopes should be placed together in a bigger envelop **superscribed** as "**Supply & refilling of Fire Extinguishers and Other Allied Works**".
6. The **Technical bid** will be consisting of technical services details, performance report from an organization, experience certificate, tax registration details (PAN/GST, etc.), firm registration details, Income Tax returns, GST Registration Certificate. The **Financial bid** will indicate the item-wise price for the items mentioned in the technical bid. The tenderer/ bidder should also go through the documents for submission mentioned at column no. 15.

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(Signature of the Contractor / Bidder)

Date

Name

:

7. Tender received after the stipulated date and time shall not be entertained. The College shall not also be liable for any postal delays whatsoever and tender received after the stipulated time/date is liable to be rejected. No future communication in this regard will be entertained
8. The College authority shall have the right to assess the competencies and capabilities of the tenderer / bidder by going through the credentials given in the Technical / Infrastructure Bid and on the basis of such credentials, college may reject the offer of the tenderer / bidder without assigning any further reason. In the event of cancellation or rejection Technical Bid the Financial Bid shall not be opened for that particular tenderer / bidder. The Financial Bid of those parties who qualify in the technical scrutiny shall only be opened at the time and date of opening the financial bid, which shall be intimated in due course.

9. Earnest Money Deposit

An Earnest Money Deposit (EMD) of Rs.1,000/-(One thousand rupees)only in the form of Call Deposit/FDR pledged in favour of Principal-cum-Chief Superintendent, FAAMCH, Barpeta from any Nationalized Bank is required to be deposited in a separately sealed Envelope super scribed as under :-

“EMD OF TENDER SUPPLY AND REFILLING OF FIRE EXTINGUISHER UNITS IN THE FAAMCH, BARPETA.

FDR No.....Date.....

Issuing Bank _____ Validity.....“along with the tender document.

The Earnest Money of unsuccessful bidders shall be released after finalization of tender.

Office Seal

(Signature of the Contractor / Bidder)

Date

Name:

11. Disagreement with any of the terms & conditions as stated in tender as well as non submission of the stipulated Earnest Money Deposit (EMD) shall invite rejection of Tender. Only tenderer(s) / bidder(s) whose Technical / Infrastructure particulars as stated in tender are found in consonance with University's requirements shall only be considered for further Evaluation process

12. *The Tenderer / Bidder are required to study / survey the College hospital and Hostel (both Boys' and Girls') complete set-up while putting for tender of the supply, installation and refiling of fire extinguishers and other allied works.*

13. The Technical Bid and the Financial Bid is to be submitted in separately sealed envelopes properly super scribed in bold letters as under :-

“TECHNICAL BID FOR SUPPLY/ INSTALLATION AND REFILLING OF FIRE EXTINGUISHERS” and “FINANCIAL BID FOR REFILL AND SUPPLY/

INSTALLATION OF FIRE EXTINGUISHER UNITS” and to be placed inside the main envelope.

14. Security Deposit

The successful Bidder is required to submit 10% of Order value as security deposit in the form of FIXED DEPOSIT / CALL DEPOSIT pledged in favour of Principal-cum-Chief Superintendent, FAAMCH, Barpeta from any Nationalized Bank within 20 days of receipt of order. The security deposit shall be retained for a period of one year from the date of issue of work order.

15. The Tenderer / Bidder agencies are required to enclose attested photocopies of following documents, failing which their bids will be summarily/out-rightly rejected and will not be considered :

- (a) Registration certificate for refill and supply of fire extinguishers as per existing norm;
- (b) Copy of GST Certificate.
- (c) Copy of PAN Card;
- (d) Copy of Income Tax Return filed for last three financial years
- (e) Copies of satisfactory work of refill and supply of fire extinguishers in any Govt. organization for atleast 3 years.
- (f) Copy of annual turnover certificate for last 3 years.

(Signature of the Contractor / Bidder)

Office Seal

Date

Name:

16. After 12 months of satisfactory service and/or date of Expiry of the warranty period, the security deposit may be released to the bidder on their prayer/request.

17. The firm participating should be an Original Equipment Manufacturer / Authorized Dealer / Stockist / Trader. Equipments must have necessary ISI Certificate from BIS, India in case of manufacturer and the valid dealership certificate in case of Authorized Dealer/ Supplier of ISI certified fire extinguishers.

18. The firm should be registered one and having qualified technicians as per the norms and guidelines given by the State Fire Service Department and they are also bound to obey the rules and regulations of the State Fire Department and or government authority/norms meant for the purpose.

19. The bidders are requested to present information along with their offers as follows:

- a) Shortest possible delivery and installation period of each product
- b) Information on proper representative and/or workshop for back-up service/repair and maintenance including their names, contact phone and addresses.
- c) Prices quoted should be inclusive of all taxes
- d) The rates quoted shall be valid for at least next 01/02 (One/two) year(s)

Office Seal

(Signature of the Contractor / Bidder)

Date

Name:

23. The re-filling by the Contractor shall be under warranty for 12 months from the date of re-filling and or against any fault or failure due to bad workmanship. The Contractor shall be abide to re-filling of the cylinder again at free of cost, if any fault or failure due to bad workmanship is found during the period of contract.

32. Payment against Bill / Invoice shall be released only after satisfactory completion of the work of Refilling of the fire extinguisher. Payment will be made direct to the supplier through Electronics Mode after deducting prevailing Income Tax/ GST Laws as applicable. No request for other mode of payment will be entertained. No advance payment will be made in any case.

33. Any dispute arising out of this supply contract will be subject to Barpeta jurisdiction only.

Office Seal

Signature of the Contractor / Bidder

Date

Name:

34. Eligibility Criteria

The tenderer / bidder must possess the requisite experience, strength and capabilities in providing the services necessary to meet the requirements, as described in the tender document. The tenderer / bidder must also possess the technical know-how and the financial capabilities that would be required to successfully provide the **“Supply and Refilling of Fire Extinguishers and other allied works”** sought by the College. The bids must be complete in all respect and should cover the entire scope of work as stipulated in the tender document. The invitation to bid is open to all tenderer / bidders who qualify the eligibility criteria as given in Annexure-I. Eligibility criteria are mandatory and any deviation in the same shall attract bid disqualification.

35. The lowest quoted bidder, before award of the work shall submit a survey report of actual status of fire-extinguisher of the FAAMCH and Hostel Campus for final consideration of the authority.

All the aforementioned terms and conditions of the Tender documents are acceptable to me and I agree to abide by the same.

Office Seal

(Signature of the Contractor / Bidder)

FAKHRUDDIN ALI AHMED MEDICAL COLLEGE & HOSPITAL, BARPETA

PART- ' A '

TECHNICAL BID

Sl. No.	Type of fire extinguisher	Specification (New Unit)	Number of New units
1	ABC extinguishers 4 Kg Capacity.	BEST QUALITY	9
2	CO ₂ fire extinguishers 4.5 Kg Capacity.	BEST QUALITY	3
3	Refilling of ABC Extinguisher 4 Kg. Capacity	BEST QUALITY	14
4	Refilling of CO ₂ fire extinguishers 4.5 Kg Capacity	BEST QUALITY	4
5	Refilling of ABC Extinguisher 5 Kg. Capacity	BEST QUALITY	2

Office Seal

(Signature of the Contractor / Bidder)

Date

Name

NOTE: Enclose additional/ separate sheets, if required

- I. All material/refilling shall be confirming to BIS specifications/standards.
- II. Sticker showing of date of refilling and expiry shall be pasted.
- III. Refilling of fire extinguishers shall be valid for minimum period of one year from date of refilling

Office Seal

(Signature of the Contractor / Bidder)

Date

Name:

**TENDER FOR SUPPLY AND REFILLING OF DIFFERENT TYPES OF FIRE
EXTINGUISHERS**

Name of the Applicant _____

Address _____

Email address _____

Telephone No. _____

Mobile No. _____

Any additional Information/ facilities/services offered free of charge

Office Seal

(Signature of the Contractor / Bidder)

Date

Name:

DATA SHEET OF BIDDER FOR REFILLING & SUPPLY OF FIRE EXTINGUISHERS

1	Name of Firm	:
2	Address	:
3	Established Since	:
4	Name of Proprietor / Partners	:
5	Brand of Fire Extinguishers	:
6	Whether BIS (ISI) Brand Obtained	:
7	i) Agency / Distributorship:	:

Office Seal

(Signature of the Contractor / Bidder)

Date

Name:

Annexure - III

Check list of documents to be submitted (Self attested photocopies of the documents to be enclosed):

Sl. No.	Particulars	Say 'Yes' or 'No'
1	PAN Card/TIN No.	
2	Fire Service Registration Certificate	
3	Registration/Licensed Certificate of Agency/ Firm/ Contractor	
4	Service Tax Registration Certificate/GST	
5	Copies of IT Returns of last 03 years	
6	Experience Certificate in similar works(Fire Fighting services)	
7	Bank A/c number and name of the account holder(s) and bank's address	
8	Dispute, Litigation, Black-listing if any	
9	EMD Original (Separate envelope)	
10	Technical Bid Original (Separate envelope)	
11	Financial Bid Original (Separate envelope)	
12	Copy of Annual Turnover certificate to last three (03) years.	

Office Seal

(Signature of the Contractor / Bidder)

Date

Name:

FAKHRUDDIN ALI AHMED MEDICAL COLLEGE & HOSPITAL, BARPETA

PART-B

FINANCIAL BID

Sl. No.	Type of fire extinguisher	Specification (New Unit)	Unit Price
1	ABC extinguishers 4 Kg Capacity.	BEST QUALITY	
2	CO ₂ fire extinguishers 4.5 Kg Capacity.	BEST QUALITY	
3	Refilling of ABC Extinguisher 4 Kg. Capacity	BEST QUALITY	
4	Refilling of CO ₂ fire extinguishers 4.5 Kg Capacity	BEST QUALITY	
5	Refilling of ABC Extinguisher 5 Kg. Capacity	BEST QUALITY	

Office Seal

(Signature of the Contractor / Bidder)

Date

Name

****Note: i) No. of Units for refill as projected is only a tentative estimate, the numbers may vary in actual.***

ii) Enclose separate sheets/ additional sheets (if required).

- I. All material/refilling shall be confirming to BIS specifications/standards.
- II. Sticker showing of date of refilling and expiry shall be pasted.
- III. Refilling of fire extinguishers shall be valid for minimum period of one year from date of refilling.

Office Seal

(Signature of the Contractor / Bidder)

Date

Name