

Cost of Form -Rs1000/-



सत्यमेव जयते

**TENDER DOCUMENT**

**GOVERNMENT OF ASSAM  
OFFICE OF THE PRINCIPAL CUM CHIEF SUPERINTENDENT  
FAA MEDICAL COLLEGE & HOSPITAL, BARPETA, ASSAM, PIN: 781301**

**Name of Work: Supply, installation and commissioning of Equipments at FAA Medical College, Barpeta**

**Financial Year: 2018-19**

**Serial No. of Tender:**

**Name/details of bidder in whose favour  
this tender form has been issued:**

*Bauman*  
15/12/08

**Seal & Signature of the Officer**

Principal-cum-Chief Superintendent  
F.A.A. Medical College & Hospital  
Barpeta, Assam:

### **INVITATION FOR BIDS (IFB)**

Sealed Tenders (Two Bid system comprising of Technical Bid, and Price Bid) affixing court fee stamp of Rs. 8.25 (Rupees eight point two five paise) only are invited from the interested eligible manufacture/Authorized suppliers/Accredited Dealers for **Supply, Installation & Commissioning of Equipments** at FAA Medical College & Hospital, Barpeta.

<b>Sl. No</b>	<b>Item</b>	<b>Specification/Details</b>
<b>01</b>	<b>Name of the work</b>	Supply, Installation & Commissioning of Equipments at FAA Medical College, Barpeta
<b>02</b>	Tender no/NIT no	FAAMCH/Equipments/308/2018/6808 dtd. 15/12/2018
<b>03</b>	Issue of Tender	Tender download from our website faamcassam.co.in
<b>04</b>	Tender cost and processing Fees	Rs. 1000/= (Rs. One thousand only)
<b>05</b>	Duration of execution of contract	45 Days
<b>06</b>	Earnest Money Deposit	2% of total value of cost (1% for SC/ST/OBC etc)
<b>07</b>	Method Tender submission	The method of bidding shall be two bids system. The financial bids of only the bidders, who qualify in the Technical Bid, shall be opened. For details please see below
<b>08</b>	Receipt & submission of tender	<p>Tender document along with supporting documents, necessary fees &amp; EMD also to be submitted into a designated drop box or by Registered Post on or before last date of tender submission.</p> <ul style="list-style-type: none"><li>• Drop box is placed in FAA Medical College Barpeta (see below for detail)</li><li>• Address for postal submission: Principal cum Chief Superintendent, FAA Medical College &amp; Hospital, Jotigaon, Jania Road, Barpeta-781301, Assam (Clearly superscribing the name of the work)</li></ul> <p><b><u>Email and a working Mobile number of the bidder must be mentioned in the back of the envelop</u></b></p>
<b>09</b>	Scope of Work	Supply, Installation & Commissioning of Equipments
<b>10</b>	Last date of tender submission	<b>05/01/2019 (Till 11.00 AM)</b>
<b>11</b>	Date & Time of opening of Tender	<b>05/01/2019 at 11:30 PM</b> (In case of this day turns out to be a holiday or any unforeseen unavoidable difficulty arises, next possible and convenient working day will be taken up and all interested/concerned parties will be intimated accordingly)
<b>13</b>	Eligibility criteria for participation	See below.

### **Important Points:**

1. Bidding documents can be downloaded from FAAMCH website <http://faamcassam.co.in> .
2. Quantity of item can be increased or decreased as per requirement.
3. Tender is of Two Bid System. Each tender shall comprise of (a) Technical Bid and (b) Price Bid.
4. Technical Bid and Price Bid shall be in separate and in sealed envelopes.
5. Closing date and time for submission of Tender is as indicated earlier.
6. Tenders received after due date and time will not be accepted or considered.
7. Sealed envelopes of Technical Bids will be opened on earlier mentioned date in the Office of the Principal cum Chief Superintendent of FAAMCH, Barpeta.
8. Tender will not be accepted without earnest money. Earnest money for item is 2% of estimated cost.
9. All bidders need to submit Rs. 1000/- (non-refundable) as tender document and Bid Processing fees.
10. All amounts should be payable by Demand Draft/Banker's Cheque in favour of Principal cum Chief Superintendent, FAA Medical College & Hospital payable at Barpeta.
11. Bid documents are not transferable.
12. It is the responsibility of the bidders to ensure that their bids are dropped in the tender box in the office of Principal cum Chief Superintendent FAA Medical College & Hospital, Barpeta, Assam, PIN CODE: 781301, (or any other location earmarked by authority as per convenience, kindly to contact Principal-cum-Chief Superintendent, FAAMC for further clarification) by the closing date and time stipulated above.
13. The tenders for any or all the items can be cancelled by the undersigned without assigning any reasons.
14. The undersigned is not bound to accept the lowest rate and reserve the right to reject or cancel the tender without assigning any reason whatsoever.
15. **The technical specifications mentioned in this document are not to be viewed as restrictive and should be considered as only indicative but preferable. The authority reserves the right to select equipments as per their choice even if the specifications are not exclusively mentioned in this document.**
16. **Performance record, brand value, number of present users, market reputation etc will also be considered while selecting the equipments.**
17. **Bidders can quote for more than one model / brand / make against each item.** But the technical specifications (in technical bid) and prices (in price bid) should be mentioned against each such model / brand / make separately. All documentation such as manufacturer authorization letter, warranty clause, extended warranty clause, AMC clause, CMC clause etc. should also be mentioned separately.(see 18 & 19 below)
18. **There should be clear mention of WARRANTY period and conditions.**
19. Bidder shall also have to quote Comprehensive Maintenance Contract (CMC) for 5 (five) years after the expiry of the initial warranty period. Details like cost of labor, spare parts (if applicable), any taxation to be incurred (e.g. GST) etc. must be quoted separately.
20. Out of EWP, AMC, CMC and no maintenance contract, authority will opt for the most beneficial **one** in terms of cost, local necessity and **end users opinion** for any given particular equipment and the quoted cost will be added to the bid price during evaluation and preparation of the comparative statement.
21. Supply orders may be issued in part to the winning bidder/bidders (within the validity period of quoted price) depending on the schedule of installment.

22. In case of any of the above mentioned dates being declared as a holiday / closed day in the purchasers' Organization, the Bids will be sold / received / opened on the immediate next working day at the appointed time.
23. The bidder should be able to give physical demonstration before the purchase committee or any empowered committee if asked for.
24. Any corrigendum related to this tender kindly to be seen at the official website of the college.
25. Authority reserves the right for any modification in the bid documents if required 7 days before the tender submission of last date.
26. In case the bid documents are sent by post or by courier, the time and date of depositing the bid documents at the office shall be countersigned by a responsible officer of this Office. Authority will not be responsible for any postal delay in process of submission of Bids & necessary fees. For any clarification or appeal, the bidders may submit their appeal or petition to the Principal-cum-Chief Superintendent, FAAMC within 5 (five) days from the date of issue of the Tender Notice.
27. Supply order may be issued to the winning bidder or bidders for one time full list of equipment or part depending on schedule of installment from funding agency.

Sd/-  
Principal cum Chief Superintendent  
FAA Medical College & Hospital  
Barpeta, Assam.

## **(TERMS AND CONDITIONS)**

1. This Invitation for Bids (National Competitive Bidding) is open to all eligible manufacturer and/or their accredited dealers.
2. Bid must reach the office of the Principal cum Chief Superintendent, FAA Medical College & Hospital, Barpeta, Assam, PIN 781301, as in the date and time as stipulated in this Tender call or Invitation for Bid (IFB). A late Bid will not be accepted under any circumstances and for reasons whatsoever.
3. All Bids duly sealed must be addressed to the Principal cum Chief Superintendent, F.A.A. Medical College & Hospital, Barpeta, Assam, PIN 781301 and IFB No with Tender Name should be super scribed prominently in the covering envelope along with full name and address of the Bidder. Active contact number and email should also be legible below the address.
4. The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Principal cum chief Superintendent, FAAMCH, Barpeta, herein after referred to as “the Purchaser” will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tender process.
5. It is the responsibility of the Bidder to ensure that their Bids along with necessary fees, whether sent by post or by courier or by person are dropped in the Tender Box in the office of the Principal cum Chief Superintendent, FAA Medical College & Hospital, Barpeta, Assam, PIN 781301 within the stipulated date and time as mentioned in the IFB. The Principal cum Chief Superintendent, FAA Medical College & Hospital, Barpeta, Assam, will not undertake any responsibility whatsoever for postal delay in process of submission of Bids.
6. The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the bidder’s risk and may result in the rejection of its bid.
7. **Bidders shall submit their bids in two parts as under:**
  - a) Technical bids, in triplicate, along with the commercial terms and conditions and bid security.
  - b) Price bids showing only item wise prices in a separate sealed cover inside the main cover.
  - c) It may be noted that when the main cover is opened on the date and time scheduled for Bid opening, only the technical bids will be opened and read out in public.
  - d) Bidders whose technical bids are found substantially responsive will be informed for opening of their price bids. The Bids should be duly marked and sealed, as “Original”, “Duplicate” and “Triplicate”. The sealed bids viz. Technical and Price Bids as mentioned above should be put together finally in a big envelope, which should be sealed as per the clause 3 above.
8. It may be noted that Technical bids will be opened and read out in presence of bidders or their authorized representative if they desire to remain present on the date and time scheduled for Bid opening,

9. The Original, Duplicate and Triplicate copies of the bid shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. Written power-of-attorney accompanying the bid shall indicate the letter of authorization. The person or persons signing the bid shall initial all pages of the bid, except for un-laminated printed literature.

10. In the event of any discrepancy between Original, Duplicate and Triplicate bids, the original shall govern.

11. For comparison of bids, the purchaser will grant a margin of preference to goods in accordance with the Govt. standing procedures, provided the bidder shall have established to the satisfaction of the purchaser that the goods are eligible for price/purchase preference.

12. However, the quantum of price/purchase preference to be allowed shall be determined by the purchaser on the merits of individual cases based on the prevailing Government policy as per the Assam Preferential Store Purchase Act and his decision shall be final and binding and the purchaser and/or the Government of Assam shall entertain no representations on this ground.

13. To assist in the examination, evaluation and comparison of bids, the purchaser may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted.

14. Preliminary examination: The purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required EMD has been furnished, whether the document have been properly signed, whether the bid validity is as required and whether the bids are generally in order.

**15. Bid from accredited dealers without proper authorization from the manufacturers shall be treated as non-responsive and shall be rejected.**

16. The bid shall remain valid for 365 (three hundred and sixty five) days after date of bid opening. The Purchaser shall reject a bid valid for a shorter period. In exceptional circumstances, the purchaser may solicit the bidder's consent to an extension of the period of tender validity. The request and the responses thereto shall be made in writing. The EMD(bid security) provided under clause 19 shall also be suitably extended. A bidder may refuse the request without forfeiting its bid security. A bidder granting the request will not be required nor permitted to modify its bid.

17. The contract should be completed **within 45 days** from the issue of formal supply order.

**18. The bidder must furnish EMD i.e. Earnest Money Deposit (bid security) as per the schedule of requirement unless otherwise exempted under Govt. Orders/Rules in force.**

19. **The EMD** (bid security) shall be demonstrated in the Indian Rupees and shall be in one of the following forms:

a) Bank Draft or Banker's Cheque in favour of Principal cum Chief Superintendent, F.A.A. Medical College & Hospital payable at Barpeta

b) Bank Guarantees (in the prescribed proforma given issued by any of the scheduled banks).

EMD of unsuccessful tenderers will be refunded within 30 days of award of order, upon application of refund by the tenderer. No interest will be paid on EMD amount.

20. Any bid from a bidder who fails to furnish EMD, not secured in accordance with clause 19 and 20 will be summarily rejected by the purchaser, as non-responsive.

21. The bidders are advised in their own interest to send a pre-receipted challan along with their bid so that the return of EMD (bid security) after the bid have been rejected, is made within the stipulation period.

22. The successful bidder's EMD (bid security) will be discharged /returned upon the bidder executing the contract and after furnishing the Performance security, pursuant to clause 32.

**23. The prices must be quoted in Indian Rupees for both indigenous and imported items. Bids, where prices are quoted in any other way shall be treated as non-responsive and rejected. The bidder shall indicate on the appropriate price schedule attached to these documents the unit prices and total bid prices of goods it proposed to supply under the contract.**

24. The Purchaser will technically evaluate all bids previously determined to be responsive and compare the bids previously determined to be substantially responsive and technically acceptable.

25. The Purchaser's evaluation of a bid will include and take into account: **The goods manufactured indigenously or goods of foreign origin already located in India:** excise duty, sales tax and other similar taxes and duties, which will be payable on the goods if a contract is awarded to the bidder and the purchaser's evaluation of a bid will exclude and not take into account the additional features like training in India or abroad offered free or at an additional cost unless specifically asked for in the 'Technical Specifications'.

26. The comparison shall be of F.O.R. site and delivered and commissioned at consignee's end. The purchaser's evaluation of bid will take into account, in addition to the bid price and the price of incidental services, the following factors, in the manner and to the extent indicated in clause 28 and in the 'Technical Specifications':

- a) Cost of inland transportation and other costs within India incidental to delivery of the goods to their final destination at consignee's site,
- b) Delivery schedule offered in the bid,
- c) Deviations in payment schedule from that specified under clause 49.
- d) The cost of guarantee/warranty and
- e) The Performance and productivity of the equipment offered.

28. Pursuant to clause 27, following evaluation methods will be followed:

a) **Inland transportation, insurance and incidentals:** Bidder shall quote separately for inland transportation, insurance and other incidentals for delivery of goods to the site.

b) **Applicable Taxes:**

Bidder shall quote separately for all applicable taxes payable to the Govt. for delivery of goods to the site.

**27. Purchaser's right to accept any bid and to reject any or all bids:** The purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject any or all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the grounds for the purchaser's action.

**28. Notification of award and supply order:**

- a. Prior to the expiration of the period of bid validity, the purchaser will notify the successful bidder in writing, by registered letter or by cable or telex or fax, that its bid has been accepted.
- b. Before selection of best bidder and award of Supply order, a tenderer/bidder needs to be Cleared / approved by the Negotiation Committee of FAAMC.
- c. Later an appropriate Committee of FAAMC will convene and call up the winning bidder/or authorized person to hand over the Supply Order.**
- d. Supply order may be issued to the winning bidder/bidders one time full list of equipments or part (multiple orders to same supplier within the validity period of quoted price) depending on schedule of installments received from funding agency. In case of expiry of validity period or unwillingness of the supplier or any such adverse situation, purchaser deserves the right for retendering of one or more equipments from the list (Schedule two, part I)

**29. Signing of contract/Agreement:** On behalf of the purchaser FAAMC's authorized committee (Negotiation Committee as per above clause no 30 unless otherwise specified) will send/hand over the bidder the contract/agreement terms (Model form is provided in this bidding document), incorporating all agreements between the parties (as per clause 30 above). The successful bidder shall sign and date the contract form provided in the document within 7 (Seven) days of receipt of supply order.

A registered Power of Attorney is to be supported with the bid in favour of the person(s) who will sign the bid as well as contract form if contract is awarded.

**30. Performance Security:** Immediately after the receipt of notification of award from the purchaser, the successful bidder shall furnish the Performance Security. The supplier shall furnish Performance Security to the purchaser for an amount of 5% (**Five percent**) of the order value, valid for Five Years. No interest is admissible on this amount during the holding period starting from date of signing of agreement. However, if the supplier fails to execute the order or fails to perform the services as per contract in addition to other panel actions, the performance security shall be en-cashed & the amount forfeited.

**31. Failure of the successful bidder to comply with the requirement of clause 31 or clause 32 shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD (bid security), in which event the purchaser may like the award to the next lowest evaluated bidder or call for new bids.**

32. The proceeds of the Performance Security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete its obligations under the contract.

33. **The Performance Security** shall be denominated in the Indian Rupees and shall be in one of the following forms:

- a) Post office cash certificate, National savings certificates, Fixed deposit, STDR

(The Performance security shall be in favour of Principal cum Chief Superintendent, F A A Medical College & Hospital, Barpeta, Assam)



Alternatively Bank Guarantees (in the prescribed proforma given at issued by any of the scheduled banks will also be acceptable.

**36. Qualification Criteria:**

1. The bidder must be manufacturer or their accredited dealers (specifically against this IFB for the subject goods) and had successfully executed contracts for similar and/or identical goods in the past three years prior to the date of Tender opening. In support of this, the bidder shall furnish Performance statement.

2. Notwithstanding anything stated above, the purchaser reserves the right to assess the bidder's capability and capacity to perform the contract satisfactorily before deciding on award of contract, should circumstances warrant such an assessment in the overall interest of the purchaser.

**37. Warranty:**

i. The supplier warrants that the equipment supplied under the contract are new, unused, or the most recent of current models and incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials or workmanship (except in so far as the design or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in India, i.e. the country of final destination.

ii. **The warranty period should be preferably two years followed by provision for extended warranty period/CMC/AMC.**

iii. The purchaser/indenter shall notify the supplier in writing of any claims arising under this warranty.

iv. Upon receipt of such notice, the supplier shall, with all reasonable speed, repair or replace the defective goods or parts thereof, free of cost at the ultimate destination. The supplier shall take over the replaced parts /goods at the time of their replacement. No claim whatsoever shall lie on the purchaser for the replaced parts/goods thereafter.

v. If the supplier, having been notified, fails to remedy the defect(s) within a reasonable period, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchase may have against the supplier under the contract.

vi. The warranty for defective parts will begin de novo from the date of replacement. Supplier will pay customs duty and all expenses up to the destination for the replaced part.

**38. Reasonability of rates/ firm price:**

i. The bidder shall certify that the rates quoted are the lowest ones for any institution in the country.

ii. During the period of the contract, if the price of any tendered item is reduced due to any reason including any Law or Act of the Central/State Government, the bidder shall be statutorily bound to intimate the reduced rates immediately to the purchaser and shall charge the reduced rates. The purchaser is empowered to unilaterally effect such reduction as is necessary in rates, in case the bidder fails to notify or fail to agree to such reduction of rates.

iii. Subject to the condition stipulated above, the prices shall remain firm for the validity period of tender and on no account any increase in price shall be entertained till completion of the tender period.

iv. No bidder will be allowed at any time on any ground whatsoever, to claim revision of or modification in the rates quoted by him. The representation of the bidder that computation/typographical or clerical error etc. has been committed in the bid and request for reversion on such plea shall not be entertained after opening of the bid.

**39. Contacting the Purchaser:** Subject to clause 18, no bidder shall contact the purchaser on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. Any effort by a bidder to influence the purchaser in the purchaser's bid evaluation, bid comparison or contract award decisions shall result in the rejection of the bidder's bid and also banning of business dealings with the bidder for a period of three years from the date of such ban.

**40. Documents establishing good's eligibility and conformity to bidding documents:** The bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services, which the bidder proposes to supply under the contract. The documentary evidence of the goods and services eligibility shall consist of a statement in the price schedule. The documentary evidence of the goods and services conformity to the bidding documents may be in the form of literature, drawings and data and shall furnish:

- i. A detailed description of the goods essential technical and Performance characteristics.
- ii. A list giving full particulars, including available sources and current prices, of all spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period of years, following commencement of the goods used by the purchaser and
- iii. A clause-by-clause commentary on the purchaser's 'Technical Specification' demonstrating the goods and services substantial responsiveness to those specifications or a statement of deviations and exceptions to the provisions of the 'Technical Specifications'.

#### **41. Payment Terms:**

##### **1. Procedure for payment:**

The paying authority on production of the following documents shall make 100% Payment after receiving of Govt. Budget.

- a. Invoice in triplicate are to be submitted to the paying authority along with the other documents after completion of the supply.
- b. Stock Entry Certificate from the Superintendent, FAAMCH office, is to be obtained in the body of the Invoice in triplicate.
- c. The original Challan Copy.
- d. Test certificates.
- e. Warranty certificates.

f. Purchaser deserves the right for part payment in case of rescheduling or late arrival of installments from the funding agency.

**42. The bidder must submit the following documents along with the others as mentioned above in the Technical Bid with their tender:**

- i. Demand Draft/Banker Cheque of Rs 1000 /= (One Thousand only) non-refundable, as tender processing fee
- ii. Document (Demand Draft or Banker Cheque or Bank Guarantee) confirming EMD amount
- iii. Up to date valid GST clearance certificate.
- iv. Up to date valid manufacturing license.
- v. GRN/TIN and PAN.
- vi. Up to date dealer/ distributor certificate.
- vii. Declaration on details of manufacturing unit, installed capacity of the item quoted, testing facilities and nearest after sales service facility with details of technical personnel, along with non-conviction certificate/ declaration for the past 3 years.
- viii. Annual Turn Over Statement for the last 3 financial years i.e. 2015-16, 2016-17 and 2017-18 in the specified format certified by the Auditor/ Chartered Accountant.
- ix. Undertaking in the form at confirming acceptance of all terms and conditions of the tender
- x. Manufacturer Authorization letter similar to format enclosed.
- xi. The bidder shall impart education and training to upgrade the skills of the medical professionals and scientific persons at various levels for which a tentative programme shall be submitted.
- xii. The bidders shall duly fill in the agreed terms and conditions as per.

**43. Extended Warranty and Maintenance Contract:**

- a) Bidder shall quote for Extended Warranty (EW), Comprehensive Maintenance Contract (CMC) as well as Annual Maintenance Contract (AMC) separately upto 5 years after the expiry of the initial warranty period, against of each item. Detail break up including cost of labour, spare parts (if applicable) any taxation (GST etc) must be provided.
- b) Provisions and conditions for EW, CMC and AMC must accompany (as a whole or individually with every item in the list).
- c) The Purchaser will choose one amongst EW, CMC, AMC or no maintenance contract based on factors like performance record of the equipment, end users opinion, fund position etc. and the cost to be incurred will be added to the bid price during evaluation and preparation of the comparative statement.

**Please Note:**

1. Bidder must affixed court fee stamp (I.P.O in case of Bidders outside the State of Assam) of Rs.8.25 (Rupees eight and paisa twenty five only) on the Technical Bid (Original Copy).

2. **Bidder should submit a soft copy (in CD or pen drive or any other memory device to be returned later) of Technical Bid (only technical specifications/details of the equipment and services proposed to be supplied under contract) to help in preparation of Comparative Statement, which should be inserted in the Technical Bid (Original Copy). Any discrepancy between soft and hard copy, the hard copy (printed and signed documents) shall prevail. Files in CD/memory device should be in PDF as well as MS-Word format.**

3. All the materials should be well packed to avoid any breakage during transit.

4. The responsibility for providing after-sales service would rest on the Principal Equipment Supplier.
5. The Principal Equipment Supplier shall be solely responsible for warranty period and maintenance of the equipment even if there is any change in the accredited dealer during the above period.
6. **Bidders shall submit their bids in two parts.**
7. Bid security (EMD) to be furnished in favour of Principal cum Chief Superintendent, FAA Medical College & Hospital, payable at Barpeta.
8. Bidders shall submit their Performance statement as per Performa along with certificate from the users and copy of the orders for the equipment quoted.
9. **The quantity mentioned is only the tentative requirement and may increase or decrease as per the decision of Tender Inviting Authority. The rates quoted should not vary with the quantum of the order or the destination.**
10. Installation site: As mentioned in schedule one.
11. Delivery / installation / commissioning period: Maximum Forty five (45) days. However, Bidders may quote earliest delivery / installation / commissioning period.

## ANNUAL TURN OVER STATEMENT

The Annual Turnover of M/s \_\_\_\_\_ for the past three years and concurrent commitment for the current financial year are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in Lakhs (Rs)
1.	2015-16 -	
2.	2016-17 -	
3.	2017-18 -	

Total: Rs. \_\_\_\_\_ Lakhs.

Average turnover per annum: Rs. \_\_\_\_\_ Lakhs.

Date:

Signature of Auditor/

Seal:

Chartered Accountant  
(Name in Capital)

**UNDERTAKING ON FRAUD AND CORRUPTION**

We, M/s ..... Do hereby undertake that, in competing for (and, if the award is made to us, in executing) the subject contract for supply of Equipment under tender reference no. .... Dated ..... We shall strictly observe the laws against fraud and corruption in force in the country.

Signature of Proprietor/Partner/Director  
Designation

Seal

**MANUFACTURERS' AUTHORISATION FORM**

**To**

**The Hon'ble Governor of Assam**  
Through the Principal cum Chief Superintendent  
FAA Medical College & Hospital, Barpeta  
Dear Sir,

IFB No: .....Dated: .....

We ....., who are established and reputable manufacturers  
of ....., having factories  
at.....  
and.....hereby authorize  
Messrs.....  
(name and address of agents) to bid, negotiate and conclude the contract with you against IFB No  
.....for the above goods manufactured by us.

An agency commission of .....% included in the gross ex-works price is payable to  
Messrs.  
.....

We hereby extend our full guarantee and warranty as per clauses of contract for the goods offered for  
supply against this Invitation for Bid by the above firm.

Our other responsibilities include:

- (i).....
  - (ii).....
- (Here, specify in detail manufacturer's responsibilities)

The services to be rendered by Messrs. .... are as under:

- (i).....
  - (ii).....
- (Here, specify the services to be rendered by the agent).

Yours faithfully,  
(name)

For and on behalf of Messrs.....(name of manufacturer)

Please Note: This letter of authorization should be on the letterhead of the manufacturing concern and  
should be signed by a person competent and having the power of attorney to bind the manufacturer.  
**A copy of notarized power of attorney should also be furnished.**

**EMD (BID SECURITY) FORM (BANK GUARANTEE)**

Whereas.....[name of bidder] (hereinafter called “the bidder”) has submitted his tender dated.....(date)for the supply of..... (hereinafter called “the bid”). **KNOW ALL MEN by these presents that we ..... of .....having registered office at .....** (hereinafter called “the bank”) are bound up to the Governor of Assam(hereinafter call “the purchaser”) in the sum of ..... for which payment well and truly to be, made to the said purchaser, the bank binds itself, its successors and assigns by these presents.  
Sealed with the common seal of the said bank this ..... day of ....., 2018.

The conditions of this obligation are:

1. If the bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form or
2. If the bidder, having been notified of the acceptance of its bid by the purchaser during the period of bid validity.
  - a) fails or refuses to execute the contract form, if required or;
  - b) fails or refuses to furnish the Performance Security, in accordance with the clauses of the tender.

We undertake to pay to the purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand the purchaser will note that the amount claimed by it, is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including 90 (Ninety) days after the period of bid validity or as it may be extended by the purchaser, notice of which extension(s) to the bank is hereby waived and any demand in respect thereof should reach the bank not later than the above date.

Signature of the Authorized Bank Official

Seal

Date.....  
Place.....

Witness.....  
.....  
(Signature, name and address)



**PERFORMANCE SECURITY FORM (BANK GUARANTEE)**

To

**The Hon'ble Governor of Assam**

Whereas.....(name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract No.....dated.....2018 to supply [Description of goods and services (hereinafter called "the contract")].

And whereas it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the contract. And whereas we have agreed to give the supplier such a bank guarantee.

Now therefore we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of .....(amount of the guarantee in words and figures), such sum being payable in the types and proportions of currencies in which the contract price is payable, and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

**This guarantee shall be valid** for the entire period of warranty from the date of completion of order.

Place and Date

Signature and seal of the guarantor

**EQUIPMENT LIST WITH SPECIFICATIONS**

<b>Sl. No.</b>	<b>Name of equipments</b>	<b>Qty.</b>	<b>Specifications</b>
1	Swab Stick	1	Standard
2	Brain Knife	1	Standard
3	Drill Machine	1	Standard
4	Hand Saw (Metal)	1	Standard
5	Needle Embalming Machine	1	Standard
6	Surgical needle with sticking stand	1	Standard
7	Specimen Tray large size	1	Standard
8	LP Needle	1	Standard
9	Physiograph	1	Standard
10	Photometer	1	Standard
11	Phethysmograph	1	Standard
12	Stethoscope	1	Standard
13	Mechanical Ventilator Circuit	1	Standard
14	O2 Sasuration Flow meter	1	Standard
15	O2 Flow Meter	1	Standard
16	Syringe pump	1	Standard
17	B P Cuff NIBP	1	Standard
18	Infusion Pump	1	Standard
19	Monitor Stand	1	Standard
20	ECG Machine	1	Standard 32 Channel
21	Needle Destroyer	1	Standard
22	ECG Bed	1	Standard
23	Fogger Machine	1	Standard
24	Spinal Set for Orthopeadoic Surgery	1	Standard
25	O <sub>2</sub> Musk	1	Standard
26	Needle Holder	1	Standard
27	Stitch Cutter	1	Standard
28	Airway	1	Standard
29	Diathermy Cord/Plate	1	Standard
30	Surgical Scissor	1	Standard
31	Curve Artery Forceps	1	Standard
32	Toothed Forceps	1	Standard
33	Otoscope	1	Standard
34	Tracheostomy Set	1	Standard
35	Ambu Bag	1	Standard
36	Mosquito Artery Forceps	1	Standard
37	Tongue Depressor	1	Standard
38	Nasal Prong	1	Standard
39	Dressing Bowl	1	Standard
40	Thermometer	1	Standard
41	Glucometer	1	Standard
42	Electronic Thermometer	1	Standard
43	Suction Machine	1	Standard

44	BP Cuff for Multichannel Monitor	1	Standard
45	Stadiometer	1	Standard

- **Please mention the item wise quoted price in separate sheet.**

\*\*\*\*\*