

Cost of Form: Rs. 500/-



सत्यमेव जयते



TENDER FOR
Supply of
PRINTING ITEMS

At

F.A.A. Medical College & Hospital, Barpeta

NIT NO. : FAAMCH/PT/1363/2019/293
NIT Issue Date : 6th February/2019
Last Date of Submission : 28th February/2019 upto 11:00 A.M.
Date of Opening : 28th February/2019 at 12:30 P.M.

Fakhruddin Ali Ahmed Medical College Hospital
Jotigaon, Barpeta, Assam – 781301

Phone : (03665) 252140 :: e-mail : faamc.barpeta2010@gmail.com
www.faamcassam.co.in

Government of Assam
Office of the Superintendent
Fakhruddin Ali Ahmed Medical College Hospital
Barpeta, Assam - 781301
(Under Society for Medical Education, Barpeta)

Phone : (03665) 252140 ::: e-mail : faamc.barpeta2010@gmail.com

No. FAAMCH/PT/1363/2019/293


Date - 06/02/2019

NOTICE INVITING TENDER

Sealed tender affixing non-refundable Court fee stamp of Rs.8.25 (Rupees eight and twenty five paisa) only are invited from reputed Govt. Registered Printing Press for the supply of **PRINTING ITEMS** at Fakhruddin Ali Ahmed Medical College & Hospital, Barpeta for the financial year 2019-21.

The Tender documents containing detailed information/terms and conditions for the purpose can either be obtained from the Office of the Superintendent, from 07/02/2019 to 27/02/2019 between 11 a.m. to 3 p.m. with non-refundable payment of Rs. 500/- or may be downloaded from the website <http://faamcassam.co.in>. The tender documents are non transferable.

The last date and time of submission of Tender is 28th February, 2019 up to 11.00 a.m. and the tender will be opened on the same day at 12.30 p.m. in presence of the intending suppliers or their authorized representatives. The Tenders are to be submitted to the office of the Superintendent, F.A. A. Medical College Hospital, Barpeta on all the working days during office hours.



Superintendent
F.A.A. Medical College Hospital
Barpeta, Assam

Memo No. FAAMCH/PT/1363/2019/293-A

Date- 06/02/2019

Copy forwarded for information to :

1. The Director of Medical Education, Assam, Sixmile, Khanapara, Guwahati – 22.
2. The Chairman, Society for Medical Education, Barpeta.
3. The Principal-cum-Chief Superintendent, FAAMC&H, Barpeta.
4. The Director of Information & Public Relation Officer, Dispur, Guwahati – 6. He is requested kindly to publish the tender notice in daily news papers. One in Assamese, one in English daily.
5. The In-charge, CMS, FAAMCH, Barpeta.
6. Dr. Uddip Talukdar, for immediate uploading the NIT in the FAAMCH website.
7. Notice Board, FAAMCH, Barpeta.
8. Notice Board of the Deputy Commissioner office, Barpeta.
9. The DI&PRO, Barpeta for wide publication of the tender.
10. Office file.


Superintendent
F.A.A. Medical College Hospital
Barpeta, Assam.

Documents to be submitted:

1. Court Fee of Rs. 8.25/-
2. Govt. Registration Certificate for Printing Press.
3. GST Registration Certificate (photocopy).
4. Last GST Return (photocopy), if any.
5. Up-to-date Trade License (photocopy) from competent authority.
6. PAN Card (photocopy)
7. Experience Certificate.



Superintendent

F.A.A. Medical College Hospital,
Barpeta, Assam



Terms and Conditions:

1. **Tenders to be submitted in duplicate in separate envelope which are to be enclosed in a single sealed packet.**
2. The rates against each items of the enclosed list should be quoted in figures and words and that shall be inclusive of all taxes.
3. The cover containing the tender should be super scribed as the **“TENDER FOR SUPPLY OF PRINTING ITEMS FOR THE FINANCIAL YEAR 2019-21”** in block letters.
4. Incomplete and defective Tender shall not be accepted.
5. EMD of Rs. 5,000/- (five thousand) only in the form of NSC, KVP, Bank Guarantee, FDR, Demand Draft of schedule Bank valid for one year pledged to **“the Superintendent, F.A.A. M.C.H, Barpeta”** to be submitted. ***Bids received without Earnest money deposit (EMD) shall stand rejected.***
6. Selected bidders have to furnish a security deposit of Rs. 5,000/- (five thousand) only at the time of execution of the tender in the form of NSC, KVP, Bank Guarantee, FDR, Demand Draft in stipulated time and the EMD deposited by successful bidder will be adjusted towards Security Deposit.
7. The work/supply order will be placed as and when requirement arises and payment will made subject to the availability of fund after observing all formalities. Any claim for advance payment will not be entertained.
8. In the event of failure to supply/installation/turnkey the required materials as ordered in stipulated period, the order will stand automatically cancelled and will invite forfeiture of the Security Deposit.
9. The rates shall be valid till 31st March/2021 from the date of acceptance of the tender and the period of validity may likely to be extended.
10. Items have to be supplied within 15 (fifteen) days from the receipt of supply order.
11. Bidder should be single party, consortium will not be accepted.
12. The Bidder is required to quote for the complete list of items. Partial quote are liable to be rejected.
13. Samples to be submitted as and when required.
14. Items supplied should be as per specifications and samples submitted.
15. In case of holiday next working date and time will be the last submission time of tender.
16. The undersigned reserves the right to accept or reject any or all Tender or part thereof without assigning any reason thereof and under no any circumstances, the undersigned is bound to accept the lowest rate of the tender.
17. The Tender should be written neatly without cutting/overwriting.
18. Price escalation will not be allowed in any case.
19. Canvassing in any form will make the Tender liable to rejection.
20. Payment will be made subject to availability of fund.

21. Tenderer or their authorized signatories must put signature in all the pages of the tender papers.

22. All legal disputes shall be subject to jurisdiction of Barpeta Court.



Superintendent

F.A.A. Medical College Hospital,

 Barpeta, Assam

We have read the above terms & conditions of the contract and undertake to agree and abide by all the above terms & conditions in case of award for supply of Printing items to me.

Signature _____

Name in full _____

Address _____

Mobile/Tel. No. _____

Tenderer / Authorized Signatory of _____

SPECIFICATION OF PRINTING ITEMS

Sl. No.	Specification	Unit	Quoted Rate	
			In figures	In words
1	10.5cm x 8.5cm in (Red/Yellow) Art paper (90GSM), both side printing	Per Card		
2	A3 size (75 gsm paper), in both side printing, 100 leaf with pad bounded	Per book		
3	A3 size (75 gsm paper), in single side printing, 100 leaf with pad bounded	Per book		
4	A4 (½) size (75 gsm paper), 100 leaf with book no. & sl no. (in machine), with book bounded & perforating	Per book		
5	A4 (½) size (75 gsm paper), in single side printing, 100 leaf with pad bounded	Per book		
6	A4 size (100 gsm paper) in single side printing, 100 leaf with pad bounded	Per book		
7	A4 size (75 gsm paper) in both side printing, 100 leaf with pad bounded	Per book		
8	A4 size (75 gsm paper) in single side printing, 100 leaf with pad bounded	Per book		
9	A4 size (75 gsm paper) in two colour & both side printing, 100 leaf with pad bounded	Per book		
10	A4 size (75 gsm paper), 2 leaf per form in both side printing	Per form		
11	A4 size (75 gsm paper), 200 leaf, with perforating & bounded	Per book		
12	A4 size (75 gsm paper), 7 leaf per book both side printing	Per form		
13	A4 Size (75 gsm) Paper, 50 leafs, both side printing with hard bounded	Per book		
14	Art Paper (90gsm). Size : 13.5cm x 20.5cm in single side printing	Per card		
15	Art Paper ¼ size in both size printing	Per book		
16	Colour Demy 1/4 size, in single side printing, 100 leaf with pad bounded	Per book		
17	Colour Demy 1/5 size, in single side printing, 100 leaf with pad bounded	Per book		
18	Colour Demy 1/6 size, in single side printing, 100 leaf with pad bounded	Per book		
19	Colour Demy 1/8 size, in single side printing, 100 leaf with pad bounded	Per book		
20	Demy 1/5 size in both side printing, 100 leaf with pad bounded	Per book		
21	Demy 1/8 size, 100 leaf with pad bounded	Per book		
22	DFC (10.4 kg) 1/2 size, 200 leaf, both side printing, hard bounded	Per book		
23	DFC 1/4 size, 100 leaf with book bounded	Per book		
24	Double Crown (100GSM) paper, size- 37cm x 23cm, 500 leaf with machine Sl. No. (Hard bounded)	Per Register		
25	Double Crown (100GSM) paper, size- 37cm x 23cm, 600 leaf with machine Sl. No. (Hard bounded)	Per Register		

26	Double Crown (13.6 kg) paper, size- 37cm x 23cm, 300 leaf with machine Sl. No. (Hard bounded)	Per Register
27	Double Crown (13.6 kg) paper, size- 37cm x 23cm, 500 leaf with machine Sl. No. (Hard bounded)	Per Register
28	Double Crown (90GSM) paper, size- 37cm x 23cm, 500 leaf with machine Sl. No. (Hard bounded)	Per Register
29	Double Crown (90GSM) paper, size- 45cm x 40cm, 600 leaf (Cloth bounded)	Per book
30	Double Demy (18.6 kg) paper, size- 28cm x 43cm, 300 leaf with machine Sl. No. (Cloth bounded)	Per Register
31	FC ¼ size, in single side printing, 100 leaf with book bounded	Per book
32	FS (½) size (75 gsm paper), 200 leaf (100 original + 100 duplicate) in 2 (two) separate colour, Both of original & duplicate copies printing with machine Book No. & Sl. No.	Per book
33	Legal 1/3 size (75 gsm paper), in single side printing, 100 leaf with pad bounded	Per book
34	Legal size (75 gsm paper), 100 leaf with perforating, machine Book No. & Sl. No. (book bounded)	Per book
35	Legal size (75 gsm paper), 300 leaf (100 original + 100 duplicate + 100 triplicate) in 3 (three) separate colour, Both of original, duplicate & triplicate copies printing with machine Book No. & Sl. No. with perforating (hard bounded)	Per Register
36	Legal size (75 gsm paper), in both side printing, 100 leaf with pad bounded	Per book
37	Legal size (75 gsm paper), in both side printing, 100 leaf with pad bounded	Per book
38	Legal size (75 gsm paper), in both side printing, 2 leaf per form	Per form
39	Legal size (75 gsm paper), in single side printing, 100 leaf in hard/book bounded	Per Register
40	Legal size (75 gsm paper), in single side printing, 100 leaf with pad bounded	Per book
41	Legal size (75 gsm paper), in single side printing, 100 leaf with pad bounded with perforating	Per book
42	Legal size (75 gsm paper), 4 leaf per form in single side printing	per form
43	Legal size (75 GSM), 200 leaf (50 original + 50 duplicate + 50 triplicate + 50 quadruplicate) with printing in original, duplicate, triplicate & quadruplicate copies with machine Book No. & Sl. No. (Hard bounded), perforating.	Per Register
44	Triangle shape, 100GSM Art paper (Colour), size - 14cm x 9.5cm	Per card
45	Size - 7"x6"x2" (80GSM Paper) single side printing in continuous paper (2 sheet each form with carbon paper)	Per 1000 form
46	Size - 10"x10"x2" (80GSM paper) single side printing (two colour) in continuous paper with one carbon paper (2 sheet each form with carbon paper)	Per 1000 form
47	Size - 10"x10"x3" (80GSM paper) single side printing in continuous paper with two carbon paper (3 sheet each form with carbon paper)	Per 1000 form
48	Size- 10"x12"x1" (80GSM Paper) both side printing in continuous paper	Per 1000 form
49	Flex Printing in good quality of paper (including DTP, fixing charge)	Per Sq. Ft.
50	Vinyl Printing in good quality of paper (including DTP, fixing charge)	Per Sq. Ft.
51	Acrylic sheet (including fitting/fixing charge)	Per Sq. Ft.

N. B:

- (a) Printing shall be done as per the specified sample or form of the Hospital.
(b) Any modification or alteration on the printing material may be made as per the need of the authority and shall be applicable within the specified size mentioned in the list.